

## **CCC BUDGET COMMITTEE**

### **Minutes of the Meeting**

#### **Committee Members**

Mariles Magalong, Chair	Jason Berner	Nick Dimitri
Beth Goehring	Terrill Mead*	Wayne Organ
Joel Nickelson-Shanks	Carol Stanton*	Aireus Robinson, student
Kevin Gao, student	Safi Ward-Davis, student	

\* - absent

### **BUDGET COMMITTEE MEETING**

**Wednesday, April 19, 2017 @ 2:00 P.M.**

**SAB-211 Conference Room**

1. The committee continued discussion, which began at the March meeting, of the operating budget allocation process. The following plans/actions were agreed to, for presentation to College Council:
  - The allocation process (see attached) which has been used over the last several years will continue to be implemented, for fiscal year 2018-2019 onward. Since all program reviews will now utilize the online system, webpr, the budget augmentation requests will be part of webpr.
  - The Business Office will populate the financial information on webpr for all departments.
  - LA Division will pilot a second layer of allocating the operating budget: re-allocation within the division, in collaboration with the departments and the Business Office.
  - A college contingency/emergency fund will be set up so that departments do not have to include non-operational/one-time expenses in their budget.
2. The committee discussed the Foundation's donation of \$50,000 annually for college operations in the past, which the college has not received in the last two years. Aside from the reason why this is, many other questions were raised as to the new Foundation structure: what is going on with the Carico donation, what are the revenues raised and expenditures incurred by the new Foundation, etc. Since the committee members do not have the answers, a suggestion was made to contact the Foundation directly.

Meeting adjourned at 3:00 p.m.